

**Friends of Vyners
Committee Meeting Minutes
Wednesday 13th September 2017 at 7pm**

Present: John Davey; Chair - Vyners, Ania Naks, Helen O'Donnell, Jackie Neocleous, Jo Potter, Jodie Holland, Karen Thompson, Nidhi Uppal, Shephali Sillitoe (joined later).

Apologies: Elaine Thomson, Judith Sinclair, Sarah Jenkins.

Apologies for Absence

- Noted above.

Resignations

- Tina Birch, son has now left Vyners and many thanks to the school for an excellent education.
- Nidhi Uppal also confirmed she will step down as Refreshment Co-ordinator in the near future.

New Joiner

- Welcome to Jackie Neocleous who has two children; Year 7 and 8.

Minutes of the Previous Meeting

- The minutes from the previous meeting of 13th June provide an accurate reflection of matters discussed.

Matters Arising/Updates from the Previous meeting

- The quiz dates for academic year 17/18 were agreed however Vyners now has a few clashes, new dates to be confirmed. **Action: Helen O'Donnell**
- Nidhi Uppal will sort out the uniform cupboard. **Action: Nidhi Uppal.**
- New date for AGM, 3rd October. **Action: Helen O'Donnell to email all.**
- Karen handed over contact details for potential new joiners: **Action: Helen O'Donnell to email.**

Treasurer's Report

- Shephali advised the group the report would be sent to all over the weekend due to the late receipt of Barclaycard statements.
- Cheque for minibus to be written.

Refreshments & Event Feedback

- Nidhi updated the committee.
- Astronaut event was successful and well attended.
- Summer concert event; issue as no planned break for refreshments.

100 Club Update

- Karen updated the committee
- X2 members left and x3 pending renewal. 249 members, if over 300 we are required to offer another draw.
- Helen O'Donnell to look back at previous minutes at committee members request - check if any changes to the rules were agreed and add to next agenda. **Action: Helen O'Donnell.**
- Draws took place as follows.

July 2017 Monthly £25

234 Carol Critchley

121 Kalpna Mistry

August 2017 Monthly £25

25 Mrs D Hocking

118 Cindy Langley

Sept 2017 Monthly £25

85 Bernice Deamer

198 Mark Hodgkinson

September 2017 Quarterley £50

53 Richard Jones

255 Tracey Nettles

Quiz update

- Jo Potter updated the committee; next quiz night will be in two weeks.
- Possible stand in quizmaster if current quizmaster cannot make or should current quizmaster give notice. **Action: Jo Potter to contact (if required).**

Requests for Funding

- John Davey provided an update on funding. No other requests received as yet.
- There may be a future request regarding the lectern sound system which is used on occasions such as assemblies, events, large meetings etc.

Summer Ball Update

- Jodie Holland and Nidhi Uppal updated the committee.
- Art sold well and auction also went well - for example the San Francisco hotel went for £650.
- Money lost on ticket sales however still made 2.5k (before match funding) due to auction, sale of art and raffle.
- Stephali advised money to be banked will be done over two financial years. Deutsche bank have confirmed 3k match funding for the ball so total profit with match funding will be approx 6k.
- Jodie asked all if this is to be organised again and whether it should be an annual or bi-annual event.
- It was agreed to discuss at a later meeting. **Action: Helen O'Donnell to add fundraising to next agenda.**

FoV Fundraising ideas for 2017/18 and beyond

- John Davey advised the school are happy to host another ball and it would be down to the FoV volunteers to decide as they undertake all the hard work .
- It was suggested a letter could be sent home to everyone to gather support. This is pending decision. **Action: all to discuss at next meeting with a view to bringing forward in first meeting of 2018 (after Xmas Fayre completed).**
- John suggested Jodie could think about a suitable date for a ball next year, check with Karen Williams (Business Manager) and bring forward for discussion at next meeting. **Action: Jodie Holland.**
- John Davey noted the new Headteacher will take over fully from January this may impact thoughts and any other fundraising such as 3 peaks etc - need to generate interest.
- Various suggestions were put to the meeting: Walk Putney to Tower Bridge (London Bridge walk), walk around Chilterns, bike ride, pub walk, River Thames walk Marlow to Henley.

- It was noted that more than one company can match fund the same event. John Davey to promote FoV and match funding at the forthcoming tutor evenings for years 7-10. **Action: John Davey**

FOV Xmas Fayre – 15th December

- After discussion it was agreed the prizes will be decided during the meeting in order to ensure the raffle tickets could be ready in time. Prizes will be: 1st Nintendo Switch and game cost £295 approx, 2nd £100 Intu gift voucher, 3rd £50 itunes voucher.
- Sarah Jenkins is usual contact for Lakins. Helen O'Donnell to email Sarah and ask if she could check whether Lakins are happy to sponsor again and if so organise the advertising boards and raffle tickets – and also check if a hamper can be supplied for the Ickenham Festival Christmas Shopping night (8th December). **Action: Helen O'Donnell to also email Sarah Jenkins.**
- The two FOV stall suggestions are Chocolate Tombola and Bottle Tombola.
- Jodie Holland to follow through with Sarah Jenkins regarding Duck Pond Market stall holders /other stall holders renting space at the Fayre for a fixed price. **Action: Jodie Holland and Sarah Jenkins.**
- Jackie suggested perhaps motivating the class groups with a prize for most money raised.
- John Davey asked all if they knew any local business contact who would be willing to participate/donate.
- Shephali to look at last year's accounts and to obtain the printing company details and pass onto Sarah Jenkins. **Action: Stephali Sillitoe.**
- Stephali to contact LBH to change name of lottery contact to John Davey. **Action: Stephali Sillitoe.**
- Further discussion and final job allocation to take place at the next meeting on Tuesday 14th November.

AOB

- It was suggested refreshment could be sold at all parents' evenings, would require tills and could have 100 club forms available to catch potential new signings.
- Facebook page. Jodie Holland on behalf of Sarah Jenkins suggested the possibility of a Friends of Vyners Facebook page, to promote FoV. It is possible to have several admin or for the school to become owner with overall admin rights and designate nominated FoV members to be editors. **Action: John Davey to discuss with school IT department.**
- John Davey thanked all for attending.

Date of next meetings/events in 2017/18.

24th November – FoV Quiz night

15th December – **Xmas Fayre**

26th January – FoV Quiz night

6th February – **Committee Meeting**

23rd March – FoV Quiz night

24th April – **Committee Meeting**

12th June – **Committee Meeting**

29th June – FoV Quiz night

3rd July – **Year 7 intake**